

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



April 6, 2001

CSS LETTER NO. 01-10

TO: ALL IV-D DIRECTORS
ALL DISTRICT ATTORNEYS
ALL COUNTY ADMINISTRATIVE OFFICERS
BOARDS OF SUPERVISORS

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

SUBJECT: JOB SEARCH ORDERS FOR NON-CUSTODIAL PARENTS RECEIVING CALWORKS BENEFITS

This letter is to clarify the policy of the Department of Child Support Services (DCSS) pertaining to job search orders for non-custodial parents (NCPs) receiving CalWORKS benefits.

Family Code (FC) Section 3558 allows the court to require either parent involved in a child support case to attend job training, job placement, vocational rehabilitation, and work programs at times and durations specified by the court, and to provide documentation of participation. In addition, FC Section 4505, allows the court to require documentation of job search activities. It has been DCSS policy in this area to allow local child support agencies to request job search orders where appropriate.

It has come to the attention of DCSS that existing policy now may be unclear as it relates to the CalWORKS program. DCSS recognizes that programs such as CalWORKS, which promote and foster self-sufficiency and independence, are consistent with the DCSS goal of supporting parents in providing for their children. Therefore, DCSS believes that it would be inappropriate to request job search orders for NCPs receiving CalWORKS benefits. Consequently, local child support agencies are hereby to refrain from requesting job search orders under such circumstances.



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www.childsup.cahwnet.gov

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If you have questions regarding the information in this policy, please contact Ms. Lucila Gonzalez, Case Management Enforcement Policy Unit at (916) 464-5238 or by email at lucila.gonzalez@dcss.ca.gov.

Sincerely,

/s/Curtis Howard

CURTIS HOWARD
Assistant Deputy Director
Child Support Services Division