

Department of Child Support Services Conflict of Interest Code

Final Regulatory Text

Amend Section 123000 of Chapter 13 of Division 13 of Title 22 of the California Code of Regulations as follows:

§ 123000. California Department of Child Support Services Conflict-of-Interest Code.

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the Department of Child Support Services (Department).

Individuals holding designated positions shall file their statements of economic interests with the Department, which shall make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Upon receipt of the statement for the Director, the Department shall make and retain copies and forward the original to the Fair Political Practices Commission. All other statements will be retained by the Department.

Designated Positions Appendix A

Designated Positions	Disclosure Categories
EXECUTIVE DIVISION	
Director	1, 2, 6
Chief Deputy Director	1, 2, 6
<u>Staff Services Manager I, Director's Office</u>	<u>1, 2, 6</u>
All Regional Administrators	4
Chief Counsel	1, 2, 6
Assistant Chief Counsel	1, 2, 6
Attorney (All Levels)	2, 4
Supervising Management Auditor	5
Senior Management Auditor	5
Staff Management Auditor	4
CEA B, CSSAS Project	1, 2, 6
CEA A, Office of Legislative Affairs	1, 2, 6
Assistant Director, Office of Communication & Public Affairs	1, 2, 6
Assistant Director, Office of Executive Programs	2, 4
CEA A, Office of Payment Management	2, 4
CEA A, Office of Enterprise Project Management <u>CEA A, Office of Strategic Planning</u>	1, 2, 6
All Staff Services Managers II	4
All Staff Services Managers III	2, 4
All Information Technology Managers I and II	8
Staff Services Manager I (Sp), Equal Employment Opportunity Office	7
CHILD SUPPORT SERVICES DIVISION	
CEA B	3
CEA A	3, 4
All Staff Services Managers III	3, 4
All Staff Services Managers II	4
OPERATIONS DIVISION	
CEA B	3

All Staff Services Managers II and III	3
TECHNOLOGY SERVICES DIVISION	
CEA B	1, 2, 6
All Information Technology Supervisors I and II	8
All Information Technology Managers I and II	8
ADMINISTRATIVE SERVICES DIVISION	
CEA (All Levels)	1, 2, 6
All Staff Services Managers II and III Financial Services Branch	2
All Accounting Administrators II and III	2
All Other Staff Services Manager III	3, 6
Information Technology Supervisor <u>I and II</u>	8
Staff Services Manager I, Procurement and Contract Branch	2
All Information Technology Specialists I	8
All Information Technology Associates	8
All Associate Governmental Program Analysts Contract Unit	2
Staff Services Manager I, Facilities Services Unit	3, 6
All Associate Governmental Program Analysts, Security Services	3
Staff Services Manager II, Business Support Section	2, 6
All Staff Services Managers I and II, Personnel Services Section	7
All Staff Services Managers I and II, Employee Relations Section (except Organization Development and Recruitment Unit) (except for Performance Management Unit)	2, 7
Staff Services Manager I, Organizational Development and Recruitment Unit	7
Staff Services Manager I, Performance Management Unit	7

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in this code, subject to the following limitation: The Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of Interest code. (Government Code Section 81008)

Disclosure Categories Appendix B

CATEGORY 1

Designated positions assigned to this category must report:

All investments, business positions in business entities and sources of income, including receipt of gifts, loans and travel payments from a source that is subject to oversight, regulation and enforcement of the Agency or contracts with the Agency to perform its mandated authority. Such sources include those that participate in programs that locate a parent, establish paternity; that assist or are subject to a Department enforcement action (including real property liens). This disclosure category includes all sources that are subject to or assist the department in establishing, modifying and enforcing a court order for child support or health coverage.

CATEGORY 2

Designated positions assigned to this category must report:

All investments, business positions and income, including receipt of gifts, loans and travel payments, from, sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Department.

CATEGORY 3

Designated positions assigned to this category must report:

All investments, business positions and income, including receipt of gifts, loans and travel payments, from, sources that provide leased facilities, goods,

equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the designated position's Division.

CATEGORY 4

Designated positions assigned to this category must report:

All investments, business positions and income, including receipt of gifts, loans and travel payments, from, sources that are subject to the regulatory authority of the Department.

CATEGORY 5

Designated positions assigned to this category must report:

Whether, during the reporting period, they had a financial interest in any of their assignments. If they had no such interest, they shall file Fair Political Practices Commission Form 700-A. Otherwise, they shall disclose their pertinent financial interests on the schedules for Fair Political Practices Commission Form 700.

CATEGORY 6

Designated positions assigned to this category must report:

All interests in real property in the State of California that is of the type that may be owned by, leased, or rented by the Department.

CATEGORY 7

Designated positions assigned to this category must report:

All investments, positions in business entities, and income including receipt of loans, gifts, and travel payments received from a department employee and from any of the following sources: training and educational sources, labor specialists, and human resource management services.

CATEGORY 8

Designated positions assigned to this category must report:

All investments, positions in business entities and sources of income including receipt of gifts, loans and travel payments if the business entity or source provides information technology or telecommunications goods, products or services including computer hardware or software companies, computer consultant services, IT training companies, data processing firms and media services.

Note: Authority cited: Sections 81008, 87300 and 87306, Government Code.
Reference: Section 87302, Government Code.

FILE PRINT

STATE OF CALIFORNIA—OFFICE OF ADMINISTRATIVE LAW
NOTICE PUBLICATION/REGULATORY SUBMISSION

For use by Secretary of State only

STD. 400 (REV. 10/2019)

OAL FILE NUMBERS	NOTICE FILE NUMBER Z-2022-0531-01	REGULATORY ACTION NUMBER 2022-0909-02FP	EMERGENCY NUMBER
For use by Office of Administrative Law (OAL) only			
NOTICE		REGULATIONS	
AGENCY WITH RULEMAKING AUTHORITY Department of Child Support Services			AGENCY FILE NUMBER (If any)

ENDORSED - FILED
in the office of the Secretary of State
of the State of California

SEP 28 2022

2:05 PM

OFFICE OF ADMIN. LAW
2022 SEP 9 PM 3:31

A. PUBLICATION OF NOTICE (Complete for publication in Notice Register)

1. SUBJECT OF NOTICE	TITLE(S)	FIRST SECTION AFFECTED	2. REQUESTED PUBLICATION DATE
3. NOTICE TYPE <input type="checkbox"/> Notice re Proposed Regulatory Action <input type="checkbox"/> Other	4. AGENCY CONTACT PERSON	TELEPHONE NUMBER	FAX NUMBER (Optional)
OAL USE ONLY <input type="checkbox"/> Approved as Submitted <input type="checkbox"/> Approved as Modified <input type="checkbox"/> Disapproved/Withdrawn	NOTICE REGISTER NUMBER 2022, 23-2	PUBLICATION DATE 6/16/2022	

B. SUBMISSION OF REGULATIONS (Complete when submitting regulations)

1a. SUBJECT OF REGULATION(S) Conflict of Interest Code	1b. ALL PREVIOUS RELATED OAL REGULATORY ACTION NUMBER(S)
2. SPECIFY CALIFORNIA CODE OF REGULATIONS TITLE(S) AND SECTION(S) (Including title 26, if toxics related)	
SECTION(S) AFFECTED (List all section number(s) individually. Attach additional sheet if needed.)	ADOPT
	AMEND 123000
TITLE(S) 22	REPEAL

3. TYPE OF FILING

<input type="checkbox"/> Regular Rulemaking (Gov. Code §11346)	<input type="checkbox"/> Certificate of Compliance: The agency officer named below certifies that this agency complied with the provisions of Gov. Code §§11346.2-11347.3 either before the emergency regulation was adopted or within the time period required by statute.	<input type="checkbox"/> Emergency Readopt (Gov. Code, §11346.1(h))	<input type="checkbox"/> Changes Without Regulatory Effect (Cal. Code Regs., title 1, §100)
<input type="checkbox"/> Resubmittal of disapproved or withdrawn nonemergency filing (Gov. Code §§11349.3, 11349.4)	<input type="checkbox"/> Resubmittal of disapproved or withdrawn emergency filing (Gov. Code, §11346.1)	<input checked="" type="checkbox"/> File & Print	<input type="checkbox"/> Print Only
<input type="checkbox"/> Emergency (Gov. Code, §11346.1(b))		<input type="checkbox"/> Other (Specify)	

4. ALL BEGINNING AND ENDING DATES OF AVAILABILITY OF MODIFIED REGULATIONS AND/OR MATERIAL ADDED TO THE RULEMAKING FILE (Cal. Code Regs. title 1, §44 and Gov. Code §11347.1)

5. EFFECTIVE DATE OF CHANGES (Gov. Code, §§ 11343.4, 11346.1(d); Cal. Code Regs., title 1, §100)

Effective January 1, April 1, July 1, or October 1 (Gov. Code §11343.4(a)) Effective on filing with Secretary of State \$100 Changes Without Regulatory Effect Effective other (Specify) **30 days after filing per 2 CCR 18750**

6. CHECK IF THESE REGULATIONS REQUIRE NOTICE TO, OR REVIEW, CONSULTATION, APPROVAL OR CONCURRENCE BY, ANOTHER AGENCY OR ENTITY

Department of Finance (Form STD. 399) (SAM §6660) Fair Political Practices Commission State Fire Marshal

Other (Specify)

7. CONTACT PERSON Katya White	TELEPHONE NUMBER 916-464-1743	FAX NUMBER (Optional)	E-MAIL ADDRESS (Optional) katya.white@dcss.ca.gov
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8. I certify that the attached copy of the regulation(s) is a true and correct copy of the regulation(s) identified on this form, that the information specified on this form is true and correct, and that I am the head of the agency taking this action, or a designee of the head of the agency, and am authorized to make this certification.

SIGNATURE OF AGENCY HEAD OR DESIGNEE David Kilgore <small>Digitally signed by David Kilgore Date: 2022.09.08 14:15:38 -0700</small>	DATE 8/8/2022
TYPED NAME AND TITLE OF SIGNATORY David Kilgore, Director	

For use by Office of Administrative Law (OAL) only
AUTHORIZED FOR FILING AND PRINTING

SEP 28 2022

Office of Administrative Law

This is the last page of the conflict of interest code for the Department of Child Support Services .



CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the Department of Child Support Services was approved on 8/30/22

This code will become effective on

Sukhdip Brar Digitally signed by Sukhdip Brar
Date: 2022.08.30 13:46:55 -07'00'

Sukhi K. Brar
Assistant Chief Counsel
Fair Political Practices Commission

**State of California
Office of Administrative Law**

In re:
Department of Child Support Services

Regulatory Action:

Title 22, California Code of Regulations

Adopt sections:

Amend sections: 123000

Repeal sections:

NOTICE OF FILING AND PRINTING ONLY

Government Code Section 11343.8

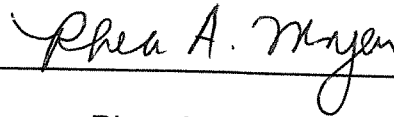
OAL Matter Number: 2022-0909-02

OAL Matter Type: File and Print Only (FP)

This is a conflict-of-interest code that has been approved by the Fair Political Commission and is being submitted for filing with the Secretary of State and printing.

OAL filed this regulation(s) or order(s) of repeal with the Secretary of State and will publish the regulation(s) or order(s) of repeal in the California Code of Regulations.

Date: September 28, 2022



**Rhea A. Moyer
Associate Governmental
Program Analyst**

**For: Kenneth J. Pogue
Director**

Original: David Kilgore, Director

Copy: Katya White