

[CURR\_DATE]

Recipient name  
Recipient address (multiple lines)

CSE Case Number:  
[CSE\_CASE\_NUMBER]  
Custodial Parent:  
[CP\_PRIMARY\_NAME]  
Noncustodial Parent:  
[NCP\_PRIMARY\_NAME]  
Court Case Number:  
[COURT\_CASE\_NUM]

Dear [RECIPIENT\_NAME]:

Our office has reviewed your claim of mistaken identity for the above child support court order. After investigating your claim, the [OFFICE\_NAME] has determined that you are the person we are seeking. We will continue to enforce this order as necessary.

You have the right to file a Notice of Motion with the court to establish a case of mistaken identity. You can contact the office of the Family Law Facilitator, at [FLF\_PHONE] or visit their office at [FLF\_MAIL\_ADDRESS] for help.

If you have any questions, please visit Customer Connect at [www.childsupport.ca.gov/customer-connect](http://www.childsupport.ca.gov/customer-connect) for assistance on-line or call Customer Connect at (866) 901-3212. Persons with hearing or speech impairments, please call the TTY number (866) 399-4096.

Sincerely,

[WORKER\_NAME]  
[WORKER\_TITLE]